

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 6th DAY OF NOVEMBER 2025**

ORIGINAL

BE IT REMEMBERED that at 9:00 a.m. on the 6th of November 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

DECLARE A QUORUM OF MEMBERS PRESENT and VOTING:

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT

NOV 20 2025

H. Hatfield / CG

ANNOUNCEMENTS: None

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Call to Order by the County Judge, Chad Sims, at 9:04a.m.

ITEM A

AUDITOR:

ITEM #1.

NO ACTION TAKEN: by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. "No Line Item Transfers"

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-446

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$697,158.34. Exhibit A-2

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-447

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for October 24, 2025. Exhibit A-3

Motioned by Comm. Hatfield
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-448

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the Engagement Letter with Pattillo. Brown & Hill, LLP to provide Harrison County Juvenile Services audit services for the year ended August 31, 2025 and authorization for the County Judge to execute said engagement letter. Exhibit A-4

Motioned by Comm. Timmins
Seconded by Comm. Ebarb

All members voting in favor
Motion carried unanimously (5-0)
Order #2025-449

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the transfer of funds to Group Health Insurance for medical claims in the amount of \$200,000.00. Exhibit A-5

ITEM B

ROAD AND BRIDGE DEPARTMENT:

Administrative Report given by Eric Powell: No action to be taken- Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-450

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES:

10/20/25	Garren Jernigan	Equipment Operator 11/29-3/17.1077
10/27/25	Prince Dunn	Equipment Operator 11/29-3/17.1077

RANGE/STEP CHANGES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

Full Time Employees (54)	47 (Includes the Road Administrator)
F/T Vacancies:	7
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-451

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments: Exhibit B-2

Cypress Valley Water Supply Co: 636 Ernest CR 4104

ETEX Telephone Coop: Black Burn Rd CR 4602 and Younger Rd CR 4606

CenterPoint Energy: Pumpkin Center Rd CR 2218

Spectrum Gulf Coast LLC: Sneed Rd CR 1108

ITEM C:

SHERIFF DEPARTMENT:

Administrative Report given by BJ Fletcher: No action to be taken- Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoner.

HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY

DATES: 10-01-2025 TO 10-29-2025

Total Calls for Service: **2556** Criminal Reports Taken: **79**

Criminal Investigation Assigned Cases: **38**

Arrest HCSO: **75** (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: **347** Mental: **5**

Transport/Warrants Office: **34** Transports

5,310 Mileage

Civil Process: Legal Documents Received:

Served: **45** Personal Service
0 Indictment Precepts served in Jail
15 Tax Postings
22 CCL/DC Postings
1 Harrison Central Appraisal District Tax Sales

Total Served: **83**

Juror Notices: **1050**

10-30-2025 @ 9:12 AM JAIL POPULATION: 244

10-1-25 TO 10-29-25 CONTACT INMATES

MARION COUNTY (1) US MARSHALL (38) TOTAL 39

**HARRISON COUNTY SHERIFF'S OFFICE
FIRE MARSHAL, ENVIRONMENTAL HEALTH,
AND CONSUMER HEALTH DIVISION**

ACTIVITY SUMMARY REPORT

**FIRE MARSHALL DIVISION
09/30/2025-10/28/2025**

Citations/warrants: 0

Fire inspections: 11

Structure fires: 01

Illegal dumping cases: 08

Loads of garbage: 03

Litter picked up (cubic feet): 1,829

Loads of tires: 05

The Environmental Response Tech and County inmates picked up 520 Tires and Transported them to the Ark-La-Tex Tire Processing Disposal throughout the month.

**ENVIRONMENTAL HEALTH DIVISION
09/30/2025-10/28/2025**

Complaints:	13
Notice of violations:	02
Citations:	0
Inspections:	35
Utility Hookups- Upshur Rural Electric:	19
Utility Hookups- Panola – Harrison Electric:	N/A
Single Family Permit: \$360.00	21=\$7,560.00
Commercial Permit: \$560.00	04= \$2,240.00
Multifamily Permit: \$560.00	0= \$0.00
Subdivision Review: \$50.00	1=\$50.00
Re-Inspection Fee: ½ of Permit fee	0=\$0.00
Total money Collected	\$9,850.00

CONSUMER HEALTH DIVISION

09/30/2025-10/28/2025

Total Amount Collected for Food Permits \$3,625.00

Motioned by Comm. Hatfield
 Seconded by Comm. Ebarb
 All members voting in favor
 Motion carried unanimously (5-0)
 Order #2025-452

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of an Interlocal agreement between the Harrison County Sheriff's office and the Harrison County District Attorney's Office regarding seized and forfeited assts, property, real estate and /or cash, checks, stocks, bonds or any other forms of monies or valuable things as described in Chapter 59 of Texas Criminal Code of Procedure . Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-453

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the Rural Sheriff's Office Salary Assistance Program in the amount of \$500,000.00. Exhibit C-2

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-454

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation in the amount of \$50.00 from Harry Haynes in memory of Sgt. Bill Patterson, Retired. To be used for the K-9 Program. Exhibit C-3

ITEM D
COUNTY CLERK:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-455

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the transcribed minutes of the Commissioner's Court meeting on October 23, 2025. Exhibit D-1

ITEM E.
TREASURER: NO ITEMS

ITEM F.
PURCHASING: NO ITEMS

ITEM G.
NEW BUSINESS:

Motioned by Comm. Hatfield
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-456

ITEM #1.
IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the purchase of Enterprise Fleet Management Quote No. 9379249 2026 Ford F-150 and Quote 9379248 2026 Ford F-150 for the Sheriff Department. Exhibit G-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-457

ITEM #2.
IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the 3D maximum security assurance program for the Harrison County juvenile Services/Willoughby. Exhibit G-2

ITEM #3.
NO ACTION TAKEN by the Commissioners' Court of Harrison County, to approve the 2025 ASA agreement for Imagine 360, as item will be placed on the Commissioners Court meeting on November 20, 2025 for action. Exhibit G-3

Motioned by Comm. Hatfield

Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-458

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the payment of \$3,876.00 by request of the Senior Citizens of Texarkana, Inc to the Texans Feeding Texans Grant for FY 2026 on behalf of Harrison County, helping to provide home delivered meals to elderly participants. Exhibit G-4


ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Koos to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:34a.m.

ATTEST:



Heather Henigan, County Clerk
Harrison County, Texas



Chad Sims, County Judge
Harrison County, Texas

Minutes approved on: 11-20-25